

# Application for Employment



**Hanover Township, Lehigh County**  
**2202 Grove Road**  
**Allentown, PA 18109**  
**(610) 264-1069**

Hanover Township  
Lehigh County an Equal  
Opportunity Employer and  
is committed to excellence  
through diversity.

(rev. Jan 2024)

- Please print or type.
- The application must be fully completed to be considered.
- Please complete each section.
- **ATTACH Resume if applicable**

## Personal Information

Full Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, explain:		

If Selected For Employment Are You Willing To Submit to a Pre-Employment Physical and Drug Screening Test?

Yes ☐ No ☐

## Position

Position You Are Applying For	Available Start Date	Desired Pay
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Employment Desired

☐ Full Time

☐ Part Time

☐ Seasonal/Temporary

## Shift Availability (Leave blank for FULL TIME Positions)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							
Overnight							

## Education

School Name	Location	Years Attended	Degree/GED	Major

## References (Please list 2 professional and 2 personal references)

Name	Title	Company (if applicable)	Phone

## Employment History

<b>Employer (1)</b>	Job Title		Dates Employed
Work Phone	Reason for leaving		Pay Rate
Address	City	State	Zip
<b>Employer (2)</b>	Job Title		Dates Employed
Work Phone	Reason for leaving		Pay Rate
Address	City	State	Zip
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone	Reason for leaving		Pay Rate
Address	City	State	Zip
<b>Employer (4)</b>	Job Title		Dates Employed
Work Phone	Reason for leaving		Pay Rate
Address	City	State	Zip
<b>May Hanover Township contact previous employers?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	Applicant's Driver's License No: _____ State: _____  Endorsements: _____		Applicant's Social Security No.: _____

## Signature Disclaimer

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result for utilization of such information.

I understand that a consumer credit report and/or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Name (Please Print)

Date	Signature
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