

HANOVER TOWNSHIP, LEHIGH COUNTY REGULAR COUNCIL MEETING

August 6, 2025
7:00 P.M.

Present: Councilmen Heimbecker, Rossi, Woolley, Paulus; Kevin Chemic, P.E.; Jason Ulrich, Esquire; Melissa A. Wehr; Josef Fragnito; Audrey Anderson

Absent: Lawlor

Attendance: 1

Courtesy of the Floor: None.

Approval of Minutes: July 16, 2025 Special Council Meeting – Capital Reserve Budget
July 16, 2025 Regular Council Meeting

Motion: I move we waive the reading of the Special Council Meeting Minutes dated July 16, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded		
Heimbecker, Rossi, Woolley, Paulus:	Aye	Unan.

Motion: I move we waive the reading of the Regular Council Meeting Minutes dated July 16, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded		
Heimbecker, Rossi, Woolley, Paulus:	Aye	Unan.

Reports:

1. Melissa A. Wehr
Township Manager
 1. We are holding Movies in the Park this evening at Sherwood Park that was postponed due to inclement weather. After this evening, whichever park had more attendance will determine which park we hold our next Movies in the Park in August.
 2. I contacted Northampton Regional Emergency Medical Services. They signed all the documents and they will get them to us.
 3. We are in the process of hiring a full-time Receptionist. We had some interviews and will be selecting someone in the next few days and hope to have them start soon.
 4. Pennsylvania State Police contacted me. They are continuing to combat the car meets in Hanover Township. They are working with property owners to put up signs so that they can do a stronger enforcement of the situation.

5. There are two Lehigh Valley Planning Commission letters in Council's packets regarding two plans of regional significance. One is in Northampton Borough and one in North Catasauqua. If Council has any comments or wishes the Engineer to review them, let us know.
6. Discussion regarding Sherwood Park rentals with the ball park and the pavilion.
7. The manager of Catasauqua Borough reached out to me because the fire company is responding to many calls and they don't have the 5:4 stortz adapters for the fire company. Their fire company requested that they order them and the quote is \$1,828. Catasauqua has responded to 74 fire calls as of July 29. They are asking if Hanover would reimburse them for this equipment that they need on our fire hydrants since the threads are different than the ones in Catasauqua.
8. A notice went out to J.P. Mascaro for the extension. They agreed to it. They sent me an Addendum which I signed and sent back and they signed it and sent it back. We are good for another year.
9. I was contacted by a gentleman who sent an email that stated his father was married down at Canal Park four years ago and recently passed away. The son asked if he could build a bench in his memory down at the park. He can send us some design options with dimensions and materials. If Council approves this, the Public Works Supervisor and myself would go down to the park to see where the best placement would be for the memorial bench.
10. Discussion regarding the Township's HVAC unit.
11. Regarding the D&L Trail. We found a new grant called the Tasa Grant (Transporation Alternative Set Aside Program) and would like to apply for it to cover the construction.

The Manager requested a brief Executive Session after the meeting to discuss a personnel matter.

2. Kevin Chimic, P.E.
Township Engineer

1. We issued the notice to proceed for the Lloyd St. paving project. The contractor anticipates starting on August 25.

3. Jason Urich, Esquire
Township Attorney

1. Charter Amendments have been submitted to the Board of Elections.
2. The Laguda filing for the radio project is being submitted to DCED.

Unfinished Business:

1. Resolution No. 2025-34, Adoption of the Five-Year Capital Program for the Years 2026-2030 (Vote)

The Attorney mentioned there was a typo on the Resolution. One zero was missed in Section 5 regarding water. It says \$15,000 and \$25,000 on original proposal. The proposal in Council's packet is \$150,000 and \$250,000

Motion: I move we approve Resolution No. 2025-34 with the typo correction as stated by the Attorney.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

New Business:

1. Sherwood Pavilion and Ballfield (Discuss & Vote)

Discussed in Manager's report. No decisions have been made. Manager will look into this further.

2. Fee Schedule Changes (Vote)

Motion: I move we adopt the Fee Schedule Changes as presented by the Township Attorney and the FOG fees presented by the Public Works Supervisor.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (07/14/25), Payroll (8/1/25); Voucher Nos. 28778-28808 from the General Fund Account in the amount of \$114,494.28; Voucher Nos. 4768-4769 from the Capital Reserve Account in the amount of \$58,702.01; Voucher Nos. 4814-4818 from the Water Account in the amount of \$14,510.95; Voucher Nos. 6637-6641 from the Sewer Account in the amount of \$13,896.48; Voucher No. 684 from the Distribution Account in the amount of \$46,734.42; Voucher Nos. 5594-5606 from the Escrow Account in the amount of \$35,903.56 for a Grand Total Expenditure of \$284,241.70.

Paulus, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Council will go into Executive Session and will not be returning to the Regular Meeting with any decisions.

Adjournment:

The meeting was adjourned at 7:43 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager