

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

August 7, 2024  
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Rossi, Woolley, Paulus; J. Jackson Eaton, III, Esquire; Kevin Chimics, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 8

Courtesy of the Floor: None.

Approval of Minutes: July 17, 2024 Regular Council Meeting  
July 18, 2018 Special Council Meeting Correction

Motion: I move we waive the reading of the July 17, 2024 Council Meeting Minutes and accept same as presented.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Motion: I move we accept the corrected July 18, 2018 Council Meeting Minutes and accept same as presented.

Heimbecker, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Reports:

1. Melissa A. Wehr  
Township Manager

We have received the payout for our grant for Catasauqua Road in the amount of \$380,000 and that project is now closed.

I received an email from the Applicant's attorney concerning an application before the Zoning Hearing Board regarding the billboard along Route 22. They chose to withdraw their application and that matter is complete. There will be no Zoning Hearing Board meeting this month but we do have a Planning Commission meeting scheduled.

2. Kevin Chimics, P.E.  
Township Engineer

Regarding the Marcon Blvd. Sanitary Sewer Easement Project, all of the main line construction replacement has been completed. They are establishing and regrading

the easement now and need to do the lining portion. Next week they will start doing some of the preliminary work, flush the lines, video them and then later in August, they'll have the lining company come in and finish the job.

The Sanitary Sewer Manhole Rehab Project for the LCA sanitary sewer manholes, the work started this week and should last two weeks depending on other repairs needed.

The Catasauqua Road, Marcon Blvd. and Irving Street Road Reconstruction Projects. We had the preconstruction meeting last Tuesday, July 30. The contractor has started submitting material submittals for us to review. They requested that the notice to proceed to begin on August 26 because the contractor who is doing the road recycling needed to take the core samples and do some analysis on that to come up with the right mixture. The contractor asked about working extended and evening hours. Our contract specifications say regular hours are 7:00 a.m. to 5:00 p.m. Monday through Saturday. With the volume of traffic on Catasauqua Road, they were requesting that they be allowed to work at night beginning at 7:00 p.m. and working an eight-to-10-hour shift on Catasauqua Rd. only during the evenings. On Marcon Blvd., they would like to start at 5:30 a.m. and be extended to work until 6:00 p.m. The reason for the early start is when they do the recycling, it's a convoy of equipment (i.e. milling machine, some stone oil machine and paver). It takes time to set up traffic control for that and to get the convoy set up. They want to get that work set up before the general volume of traffic in the Industrial Park. This had to come to Council for their approval based on how the specifications are written.

Motion: I move we grant the extended hours for the work on Marcon Blvd. and Catasauqua Rd. as presented by the Township Engineer.

Lawlor, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

3. J. Jackson Eaton, III, Esquire  
Township Attorney

The Attorney said his items on the Agenda.

Unfinished Business: None.

New Business:

1. River Central's Presentation of Environmental Planning and Design Proposal of the Multi-Municipal Planning Services and Approval not to Exceed \$8,887.86 (computed by population) (Vote)

Carolyn Yagle with Environmental Planning and Design appeared before the Board and presented River Central's Presentation of Environmental Planning and Design Proposal of the Multi-Municipal Planning Services. The Manager stated

that this is the next step after the Comprehensive Plan to update the Zoning Ordinance. This firm is who River Central Committee reached out to to take use to that next step. They will review everyone’s zoning ordinance to make sure all the terms are relatively the same (i.e. you have a definition of a single-family home, we define it one way, East Allen defines it a different way, Northampton defines it a different way. Ms. Yagle will be bringing everyone’s zoning ordinances together. We will all end up with a separate zoning ordinance, but have the same terms. In the end, her firm is producing five separate zoning ordinances with the same terms to be in conjunction with the River Central’s Comprehensive Municipal Plan that we completed. The \$140,000 is the total cost and our portion will be no more than \$8,887.86. Lehigh County will be subsidizing a portion. We are hoping to get LVPC to subsidize it like they did in other local comprehensive plan updates when they went to the next phase like we are. Then we will update the Subdivision and Land Development Ordinance.

Motion: I recommend the approval of River Central’s Presentation of Environmental Planning and Design Proposal of the Multi-Municipal Planning Services and Approval not to Exceed \$8,887.86 (computed by population) as presented.

Heimbecker, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

2. Resolution No. 2024-42, A Resolution Granting Preliminary/Final Lot Consolidation Approval, Jill Salim, 1715 and 1735 Rear N. Irving Street, Allentown, PA 18109 (Vote)

Robert Piligian, PLS, with Bascom & Sieger, Inc. addressed the Board. He prepared the plans before the Board this evening as a simple lot line adjustment between two properties owned by Mrs. Salim who was present at this meeting. Our Planning Commission gave a recommendation for conditional preliminary/final approval. There are a number of waivers in front of Council. The items contained in the resolution are mostly minor drafting issues. We received LVPC review immediately after the Planning Commission.

The Township Attorney recommended a slight modification on the second page which reads, “Waivers Granted or Waivers Requested.” He suggests changing it to Waivers Requested and Granted since there is no approval of these Waivers stated.

Motion: I recommend the adoption of Resolution No. 2024-42, A Resolution Granting Preliminary/Final Lot Consolidation Approval, Jill Salim, 1715 and 1735 Rear N. Irving Street, Allentown, PA 18109 as presented.

Heimbecker, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

3. Bill No. 2024-05, An Ordinance Amending Chapter 14 and Chapter 21 of the Statutory Code of Hanover Township to Prohibit Camping, Including the Placing

of Sleeping Bag or Other Material for Bedding Purposes or Stove or Fire for Maintaining a Temporary Place to Live on Township Streets, Sidewalks, Parks, Trails and Other Township Property, Except as Provided in Chapter 19 for Holders of Park Reservation Permits (Public Hearing)

The Chairman opened the Public Hearing. The Attorney reviewed this Bill which was presented at the last Council meeting.

Motion: I recommend the adoption of Bill No. 2024-05, An Ordinance Amending Chapter 14 and Chapter 21 of the Statutory Code of Hanover Township to Prohibit Camping, Including the Placing of Sleeping Bag or Other Material for Bedding Purposes or Stove or Fire for Maintaining a Temporary Place to Live on Township Streets, Sidewalks, Parks, Trails and Other Township Property, Except as Provided in Chapter 19 for Holders of Park Reservation Permits as presented by the Township Attorney as Ordinance No. 657.

Heimbecker, Rossi: Moved and Seconded

The Chairman closed the Public Hearing.

Heimbecker, Lawlor, Rossi, Woolley, Paulus

Aye

Unan.

4. Expenditures not Approved by Council (Review and Discussion)

The Attorney stated that a couple questions came up at the previous Council Meeting which he will address at this meeting. The Township Manager provided a memorandum to Council regarding one of the Council Members question. A Council Member asked for an explanation of the broader views with regard to Township expenditures. The Attorney stated that the provisions along the lines that the Council Member spoke of, i.e. oversight of the expenditures not the reason for the expenditure, are very limited both in the Charter and the Statutory Code. No expenditure can be made or obligation incurred unless there is an appropriation for it. After discussion, it was determined to schedule a workshop where we can sit around a table with our Charter and Code and get some sense of how Council would like to proceed. It's important that Manager and Staff also be there because what's practical needs to be considered in processing, etc. The Attorney was surprised to see that only contracts and Capital projects can only be approved by Council. A workshop was scheduled on September 4 at 6:00 p.m.

Approval of Bills:

Motion: I move Council authorize payment of Payroll (7/19/2024); Payroll (8/2/2024); Voucher Nos. 28094-28128 from the General Fund Account in the amount of \$40,027.92; Voucher No. 4714 from the Capital Reserve Account in the amount of \$14,701.57; Voucher Nos. 230 from the Liquid Fuels Account in the amount of \$5,680.58; Voucher Nos. 4725-4730 from the Water Account in the amount of \$94,701.05; Voucher Nos. 6484-6491 from the Sewer Account in the amount of \$72,599.31; Voucher No. 682 from the Distribution Account in the amount of \$4,828.47; Voucher Nos. 5467-5479 from

the Escrow Account in the amount of \$18,289.34 for a Grand Total Expenditure of \$305,867.14.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

The Manager stated that at Council's last meeting a Council Member had asked for a representative from New Enterprise Stone and Lime to be at this next Council meeting.

Tyler Faust with New Enterprise Stone and Lime presented himself to the Board to answer any concerns regarding the work they did. Mr. Faust clarified that there are two sections they are dealing with, the section on Sherwood and then the parallel run on Taft, which was a mill and overlay. The rest of the development was a microsurface. Mr. Faust said he does not perform the microsurfacing. After discussion, he will speak to his subcontractor who performed the work and followup with the Manager in an email with an explanation.

Adjournment:

The meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Melissa A. Wehr  
Township Manager