

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

February 7, 2024  
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Woolley, Paulus; Kevin Cimic, P.E.; J. Jackson Eaton, III, Esquire; Melissa A. Wehr; Vicky Roth

Absent: Rossi, Anderson

Attendance: 1

Courtesy of the Floor: None.

Approval of Minutes: Special Council Meeting January 8, 2024 (Reorg)  
Special Council Meeting January 8, 2024

Motion: I move we waive the reading of the Minutes Special Council Meeting January 8, 2024 (Reorg) and accept same as presented.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Minutes Special Council Meeting January 8, 2024 and accept same as presented.

Paulus, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

At this time, the Chairman asked for a moment of silence for Sandra Pudliner. She was the Township Manager for over 30 years who recently passed away.

Reports:

1. Melissa A. Wehr  
Township Manager

There is a situation where one of the commercial properties ended up with a penalty on their sewer bill. The bill was generated and went out, but the meter did not read correctly. It was caught within seven days and we sent a new bill out. They paid the minimum balance on the bill, which was \$52.50. Depending on the flows the bill could range anywhere from \$9,000 - \$13,000 but received a bill for \$52.50 for the minimum bill, which they paid. They wanted the Manager to remove the penalty that was imposed. We assumed they received the corrected bill because we didn't hear from them. The next cycle of bills went out which showed the penalty and that's when they called. She explained she did not have the authority to waive it, but said

Council could waive the penalty fees. A discussion ensued. Council determined that we will not waive the penalties.

Every few years the airport does their emergency drill at the airport which becomes a big event. They put notices out and signs along Race Street and Airport Rd. All the local fire companies participate. The Manager is asking the Council if they could waive the fee for the permit costs for that emergency drill. It's a community service and she feels it would be a good thing to do. She could have the Township Attorney put together an Ordinance covering this for the future. It gets a mass response from all over the valley. Council was in agreement to waive the fee for the permits. The Manager will have it put in an ordinance form for future drills.

The Movie in the Park date at Canal Park is scheduled for May 31, June 28 and July 26. More details to follow. The Recreation Commission will finish up the summer season with their Community Night in August.

A Council Member inquired about the Chairman's neighbor's trees. The Manager replied that it is an Executive Session issue. The Board agreed to wait to discuss this matter when they have a full Board present.

2. Kevin Cimic, P.E.  
Township Engineer

As mentioned, PPL is supposed to be energizing the traffic signal at Denny's at Catasauqua Rd. this week. As of this date, they have not been there. The contractor mentioned that as soon as the signals are energized, a final inspection will be scheduled with PennDOT which should complete the remaining work.

3. J. Jackson Eaton, III, Esquire  
Township Attorney

The Attorney had nothing to report.

Unfinished Business: None.

New Business:

1. Authorization to Release the Final Security Release (Application #2) for the Site Improvement Bond Reduction, B. Braun Medical, 939 Marcon Blvd. from \$133,062.39 to -0- (Vote)

The Engineer stated that they have completed all their improvements and he recommends that their bond be reduced down to zero, then post a maintenance amount which is in the same amount as their maintenance bond.

Motion: I recommend the approval of the Authorization to Release the Final Security Release (Application #2) for the Site Improvement Bond Reduction, B.

Braun Medical, 939 Marcon Blvd. from \$133,062.39 to -0- as recommended by the Township Engineer.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

2. Resolution No. 2024-33, Providing for the Appointment of a Kevin Fogerty as a Conflict Attorney to the Hanover Township Planning Commission (Vote)

Motion: I recommend the adoption of Resolution No. 2024-33, Providing for the Appointment of Kevin Fogerty as a Conflict Attorney to the Hanover Township Planning Commission as presented by the Township Manager.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

3. Resolution No. 2024-34, Providing for the Appointment of Sharon Steitz to the Recreation Commission (Vote)

Motion: I recommend the adoption of Resolution No. 2024-34, Providing for the Appointment of Sharon Steitz to the Recreation Commission

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

Approval of Bills:

Motion: I move Council authorize payment of Payroll (01/05/2024), Payroll (01/16/2024, Payroll (02/02/2024), Voucher Nos. 27720-27722 (Prepays); Voucher Nos. 27723-27769 from the General Fund Account in the amount of \$184,336.26; Voucher No. 4682-4685 from the Capital Reserve Account in the amount of \$37,512.70; Voucher Nos. 4676-4685 from the Water Account in the amount of \$77,786.97; Voucher Nos. 6416-6425 from the Sewer Account in the amount of \$33,252.48; Voucher Nos. 5413-5416 from the Escrow Account in the amount of \$39,241.88 for a Grand Total Expenditure of \$378,008.93.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

A Council Member mentioned that the Council, the Manager and staff put a lot of work into the inter-municipality program known as River Central. He asked where we were in that program at this time. The Manager replied that we are currently in the review period of the River Central Agreement and our Attorney reviewed it on our behalf. We will be meeting next week to look over it and move forward from there. The next step after that would be to update the Zoning Ordinance. One of the things that the group requested is because there are municipalities in Lehigh County and Northampton County, we've

approached each of the counties requesting they help fund the cost of the next step with the Zoning Ordinance and Zoning Maps. We will be tying all that in with this next meeting and will have more information at next week's meeting. The Council Member asked that the Manager provide Council with those things that she sees that they need to compare regulation wise, i.e. police coverage, EMTs, fire, etc. How do we compare with the other townships and boroughs that are in the municipality? There has to be a standard across all these different services. We should look at it now before getting down to brass tacks and find out later that we have big problems. The Manager will look into that.

Adjournment:

The meeting was adjourned at 7:17 P.M.

Respectfully submitted,

Melissa A. Wehr  
Township Manager