

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

September 17, 2025  
7:00 P.M.

Present: Councilmen Heimbecker, Rossi, Woolley, Paulus; Kevin Chimic, P.E.;  
Jason Ulrich, Esquire; Melissa A. Wehr; Audrey Anderson

Absent: Lawlor

Attendance: 6

Courtesy of the Floor: None

Approval of Minutes: September 3, 2025

Motion: I move we waive the reading of the Regular Council Meeting Minutes dated September 3, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Rossi, Woolley, Paulus:

Aye Unan.

Reports:

1. Melissa A. Wehr Township Manager

1. The position of Receptionist has been offered to someone and they have accepted it. They will be starting on October 6.
2. The PMRS Audit is still in process.
3. I am requesting an Executive Session after the meeting with regard to some litigation issues.
4. I received the Pennsylvania Liquor Control Board License Fees.
5. Reviewed the HVAC system upgrades and expenses while the Public Works Supervisor in attendance.
6. It is Budget time and I will have the Budget to Council by October 1 as required. To meet the advertising deadline and the Township's Charter, I would like to hold the Budget hearing on the week of the 15<sup>th</sup>. Council also meeting for their regular Council meeting on October 15. It was agreed that the Budget hearing will be held on the 15<sup>th</sup> at 6:00 p.m. followed by Regular Council meeting. If another hearing is needed, we will meet on Thursday, the 16<sup>th</sup>.
7. Governor Shapiro will be at B. Braun Medical tomorrow. If anyone is interested in attending please let me know.

8. Last week the Township Clerk and I attended the Secretary/Management Summit that was hosted by PSATS. We received valuable information and made good contacts.
9. Township municipalities are not immune to issues in the way of the world today. There was an incident that Pennsylvania State Police were called to in Haycock Township where they received threatening phone calls and ended up canceling the Zoning Hearing Board meeting. It's near this area and I just wanted everyone aware that this does happen.

2. Kevin Chimic, P.E.  
Township Engineer

1. Updated Council on the Lloyd Street Project.

2. A week ago, there was a water line break on Clarence Street. The City of Bethlehem has done a temporary repair. There is some damage to the roadway on Clarence Street. The Public Works Supervisor has been in touch with the City of Bethlehem regarding this issue. We will be working with the City of Bethlehem to get it restored properly.

3. Jason Ulrich, Esquire  
Township Attorney

1. Items are on the Agenda

4. Maintenance (Written)

5. Storm Water Issues

6. Fire Company (Written)

7. Code Enforcement (Written)

8. Treasurer's Report (Vote)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

9. Building Inspector Report (Written)

Unfinished Business: None.

New Business:

1. Resolution 2025-36 Preliminary Land Development Plan Approval. Raising Cane's Restaurant, 1836 Catasauqua Road, Allentown, PA 18109 (Vote)

Tabled.

2. Resolution 2025-37 Preliminary/Final Land Development Plan Approval. Lehigh Valley Academy Black Box Theater, 2470 Schoenersville Rd., Allentown, PA 18109 (Vote)

Tabled.

3. Authorization for the Manager to file the Annual MMO Report (Vote)

Motion: I move for the Authorization for the Manager to file the Annual MMO Report.

Heimbecker, Rossi: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (09/12/25); Voucher Nos. 28872-28903 from the General Fund Account in the amount of \$701,792.39; Voucher Nos. 243 from the Liquid Fuels Account in the amount of \$5,830.18; Voucher Nos. 5622-5629 from the Escrow Account in the amount of \$2,200.00; Voucher Nos. 4823-4825 from the Water Account in the amount of \$44,546.01; Voucher Nos. 6656-6660 from the Sewer Account in the amount of \$55,794.01 for a Grand Total Expenditure of \$810,162.58.

Paulus, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor: None.

The Chairman announced that they will be going into Executive Session and will not be returning to the Regular Council Meeting with any decisions.

Adjournment:

The meeting was adjourned at 7:31 P.M.

Respectfully submitted,

Melissa A. Wehr  
Township Manager