

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

April 19, 2023
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Woolley, Rossi; Jason Ulrich, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth; Audrey Anderson

Absent: 0

Attendance: 3

Courtesy of the Floor: None.

Approval of Minutes: April 5, 2023, Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the April 5, 2023, Council Meeting Minutes and accept same as presented.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Paulus:

Woolley:

Aye

Abstained

Reports:

1. Melissa A. Wehr
Township Manager

In addition to the Manager's Report provided to Council in their packet, the following items are added:

1. Manager received a report from the airport for last month. There were 78,550 passengers that traveled through ABE which is the highest total since 2004. This is up 7.3% from last year. They are reporting that the checkpoint is 86% complete. It should be completed later this year.
2. There is an ad out for an additional Code Enforcement Officer replacing the one that retired at the end of last year.
3. The Manager has been in contact with the Catasauqua Area High School looking to hire two seniors for summer to help with some painting and grass cutting. If we can't get someone from the Catty School District, we will take a college-bound student. The Manager will reach out to the other school districts in the area as well.
4. For the Council's knowledge, 2023 marks long-term service for our employees as a whole. The Manager stated it is one of the reasons she enjoys working at the Township. The Township Clerk is the Township's longest serving employee. As of April 15, she is here 35 years. April 25th of this month, the Public Works Supervisor

will be here 32 years. The Public Works Crew Chief has been here 26 years and one of the Public Works Equipment Operators will be here 35 years this May. The Administrative Assistant has been here 24 years since March 1st. The Receptionist is coming up on her one-year mark. The Manager stated that it's a great place to work, with great friends and a great Hanover family.

5. The Manager entered Hanover Township in the PSATS Conference Contest for statewide award for communication efforts with 33 Townships submitting 111 entries for the awards. She is happy to report that Hanover Township was one of the 16 awards for this communication effort program. The Township took third place in the newsletter publication for our residents and received an Award Certificate that will be posted. The award was for last year's printed newsletter. The Manager has added more to the newsletter this year.

2. Al Kortze, P.E.
Township Engineer

The Engineer reported on the Allendale Sanitary Sewer Project. The contractor is scheduled to start next week to do the final restorations.

3. Jason Ulrich, Esquire
For J. Jackson Eaton, III, Esquire
Township Attorney

The Attorney had no report this evening.

4. Maintenance Report

The Public Works Supervisor reported that in addition to his report, he is present this evening to discuss the Pollution Reduction Plan. Street sweeping has begun. Public Works is getting all the parks ready for rentals and starting grass cutting. He will get his final salt allotment for 2023. There is plenty of room at the salt dome.

5. Storm Water Issues – None.
6. Fire Company Report (Written)
7. Code Enforcement Report (Written)
8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye Unan.

9. Building Inspector's Report (Written)

Unfinished Business: None.

New Business:

1. The Township Pollutant Reduction Plan (Public Hearing)

The Chairman opened the Public Hearing. Ben Bowen from Keystone Consulting Engineers stated that four years ago they updated the Township's MS 4 Stormwater Permit, and the new requirement was to model the theoretical sediment produced in the Township and reduce it by 10%. He said that they had to propose a series of projects to show how they were reducing that. They found some technical issues trying to implement a few of the projects. They wanted to modify that to make it easier. One of them was the swale off of Postal Rd. owned by the United States government. It is a military swale. We had some issues with them to get approvals to do that. We are going to get rid of that project and replace it with the Allendale swale that was ripped up a few years ago and not only fix that but also credit it as well. They have to advertise and solicit input from the public and have a public hearing to discuss it. As soon as they complete that, and the advertising period is over they can resubmit for approval and move forward with it. They have the projects that were budgeted for this year by Council and are ready to be bid as soon as they get approvals from DEP.

The Chairman closed the Public Hearing.

2. Resolution No. 2023-37, A Resolution Appointing Sarah Kupchick to the Township Recreation Commission (Vote)

Motion: I move that we approve Resolution No. 2023-37, A Resolution Appointing Sarah Kupchick to the Township Recreation Commission and accept same as presented.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (4/14/2023); Prepaid (27184), Voucher Nos. 27185-27212) from the General Fund Account in the amount of \$656,692.42; Voucher No. 4650-4651 from Capital Reserve in the amount of \$32,348.21; Voucher No. 214 from the Liquid Fuels Account in the amount of \$5,478.75; Voucher Nos. 4608-4614 from Water Account in the amount of \$5,126.79; Voucher Nos. 6295-6300 from the Sewer Account in the amount of \$2,435.51; Voucher Nos. 5284-5285 from the Escrow Account in the amount of \$2,095.00 for a Grand Total Expenditure of \$730,901.86.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye Unan.

Courtesy of the Floor:

A Council Member mentioned that “Chicago is burning”, and it is only April. He suggested reaching out to the local police departments and let them know that the Township supports them. He requested a letter of support for Northampton, Catasauqua, North Catasauqua, and Pennsylvania State Police from the Board. It’s a critical time in our history that we reach out and let them know that the police are not by themselves. He asked that the Manager have a letter for Council to review and sign off at the earliest possible time.

The Manager reported that reservations at the parks are going very well this year. As of today, there are only six dates between Saturday and Sunday left open for Canal Park.

A Council Member asked if the first ticket for street cleaning is forgiven. The Manager replied that they are not. It is posted on the calendar, newsletter and there are street signs.

Adjournment:

The meeting was adjourned at 7:13 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager